



## BRIEF MEMBERSHIP SURVEY

In order to make sure that the Chapter is meeting the needs of its members, we are asking you to take a few minutes to complete this brief survey. You can either leave the survey on the table or return it in the attached envelope. The results of the survey will be published in the next newsletter. Thank you for your help!!

What is the Number One reason you joined and continue to be a member of SGMP?

Does the current meeting schedule meet your needs?       Yes    No  
If you answered no, would you prefer?

- Luncheon Meetings (11:30 - 1:30)
- Evening meetings that start earlier (4:30 - 6:30)
- Same time but different day (please note day \_\_\_\_\_)
- Other

What kind of educational programs do you feel is needed to get your boss to support SGMP and bring in new Planners?

What sort of educational programs would you benefit from the most?

Do you feel that SGMP has reached its education potential for you? If no, why? If yes, how?

---

## Minutes

(Name of Chapter) Chapter Board Meeting

Date

Place

Board Members Present

Board Members Absent

Guests in Attendance

The meeting was called to order by (Name of individual presiding over the meeting) at (time).

Follow meeting agenda to record brief discussions of items discussed, motions made, conclusions reached recommendations made, and actions taken.

MOTION:

It was moved by (Name of individual making the motion) and seconded by (Name of the individual seconding the motion) to ....

Discussion

Vote

(Refer to Roberts Rules of Order for recording motions.)

Adjournment (time)

Respectfully submitted,

(Your name)

Secretary

---

