

SUBJECT: CGMP ALTERNATIVE RECERTIFICATION PROGRAM	SECTION: GILMER INSTITUTE Policy No: GI-11
Date of Origin: March 2017	
Revised:	
Reaffirmed:	

PURPOSE

SGMP's CGMP Alternative Recertification Program is a simple, self-study program available to certified members who have been unable to earn enough contact hours for the traditional recertification process.

POLICY

The following criteria are required to participate in the CGMP Alternative Recertification Program:

- 1) You must be a member of SGMP in good standing.
- 2) The cost of the alternative recertification program is \$250 if applied for by your expiration date, due at the time of registration, and includes the updated CGMP Handbook, the current Power Point presentation and the examination. Visit sgmp.org for a full fee schedule.
- 3) This is a self-study program and does not involve any classroom activity.
- 4) The alternative recertification program examination will be offered every two months. You must schedule the examination within six months of registering for the program. You will be notified of the month of the examination.
- 5) Upon successful completion of the exam, your certification is good for three years from your most recent expiration date.
- 6) If you do not pass the exam, you will be able to re-test one time within 30 days of the examination for a \$50 re-test fee.
- 7) This is a one-time opportunity; if you are unable to meet the necessary contact hours for future recertification, you must re-take the CGMP class and examination.