



Code of Ethics

of the Society of Government Meeting Professionals

As board members at the chapter level of the Society of Government Meeting Professionals (SGMP), we recognize the importance of codifying and making known to the profession and to the membership at large the ethical principles that guide the work of the Chapter Board in providing information, services, and leadership to the Society.

Ethical dilemmas occur when values are in conflict. SGMP's Code of Ethics states the values to which we are committed and embodies the ethical responsibilities of conduct as a Chapter Board member.

We significantly influence or control the selection, organization, preservation and dissemination of information and leadership through the guidance of the SGMP bylaws and policies. In our organizational system, grounded in government and professional ethics, we as Chapter Board members are explicitly committed to carry out the responsibilities of our elected office to the best of our abilities. We have a special obligation as elected officials to guide SGMP and our chapter in its present course and to ensure the free flow of information and ideas to foster the future growth of the Society to benefit its members.

The principles of the SGMP Code of Ethics are expressed in broad statements to guide ethical decision-making and actions. These statements provide a framework; they cannot and do not dictate conduct to cover particular situations.

- I. **We provide the highest level of service to all members of the Society through appropriate and usefully organized resources, equitable service policies, equitable access, and with accurate, unbiased and courteous responses to all members.**
- II. **We uphold the principles of the SGMP bylaws, policies and code of ethics.**
- III. **We protect each member's right to benefit from the Society's mission statement, with respect to information sought or received and with resources consulted, borrowed, acquired or transmitted.**
- IV. **We recognize and respect the national rights and chapter rights, as given by the national organization.**
- V. **We treat fellow chapter Board members and all members with respect, fairness and good faith and we advocate conditions of employment that safeguard the rights and welfare of all employees of our Society.**
- VI. **We do not advance private interests at the expense of members, colleagues, or our employees.**
- VII. **We distinguish between our personal convictions and professional duties and do not allow our personal beliefs to interfere with fair representation of the aims of our Society.**
- VIII. **We strive for excellence in the profession by maintaining and enhancing our own knowledge and skills, by encouraging the professional development of members, and by also fostering the aspirations of members of the Society.**
- IX. **We maintain the right to make decisions in the name of the Society with reasonable care for its continued solvency and quest to advance its mission for the benefit of the majority of its members.**
- X. **We will act in accordance to professional business standards and practices in dialogue, personal appearance and behavior, and we maintain these standards while conducting Society business or as representatives of SGMP.**

For Chapter Board Service of

July 1, 20__ to Jun 30, 20__

President _____

1st Vice President _____

2nd Vice President _____

Secretary _____

Treasurer _____

Director _____

Director _____

Director _____

Immediate Past President _____